

Bids for Sept 2010 - GUIDELINES

- Any child can bid for any class within the appropriate age group. The fact that a child has always attended on a particular day or time carries no weight whatsoever when allocating places.
- Some classes will be oversubscribed and parents will be asked to consider alternatives.
- Parents with only pre-school children are asked to bid for classes at 2.05 where possible. This time slot is close to school pick-up times and is not an option for those that travel from outside the area.
- In the event of a class being oversubscribed, and after all attempts to encourage parents to accept alternatives then places may be allocated in the order that bids are received **AT THE OFFICE**. Please note that postal bids reach the office up to 5 days quicker than those handed in at the music school.
- Bids are not accepted without a £15 administration/registration fee. This fee is **non-refundable** unless the Music School is unable to offer a place that has been requested.
- £12.50 will be deducted from the September term's fees EXCEPT for those in the 6+ and 7+ groups. For these groups £12.50 will be held until the Summer Term 2011. The remaining £2.50 will go towards the cost of administration. (Maximum £5 per family)
- The Music School cannot guarantee places for all.
- Some classes are likely not to run due if there is insufficient demand for that particular class or age group so please give more than one option on your form if at all possible.
- There will be some staff changes in September, so it is not guaranteed that teachers covering specific classes this term will cover the same ones in September. Exact details will not be available before mid July. (Talk to Len about this if you need to)
- It would be a great help if parents could be as flexible as possible. With your help and support we hope to find places for all children currently in the school as we have done in all previous years.

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